Michigan Department of Treasury
496 (02/06)
Auditing Procedures Report
Insured under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.

issued under F.A	C 201 1000, 4	a amenueu a	101 7. 11 01 101	A GO GHAND HARRY			
Local Unit of G	overnment Typ	pe			Local Unit Name	County	
County	City	□Twp	□Village	 ✗ Other	Branch Area Transit Authority	Branch	
Eigent Voor En			Oninion Date		Date Audit Report Submitted to St.	ato	

Local	Unit	of Gov	emment Type			Local Unit Nam	ne		County
	ount	у	□City □Twp	□Village	Other	Branch Are	Branch Area Transit Authority		Branch
10.00	/ Year			Opinion Date			Date Audit Report Su		
Sep	ptem	ber	30, 2007	November	12, 2007		December 5, 2	:007	
We a	ffirm	that							
			d public accountants						
We fu Mana	urthe igem	r affi ent l	m the following mate etter (report of comm	erial, "no" responents and reco	onses hav ommendat	e been disclo ions).	sed in the financial st	atements, includi	ing the notes, or in the
	YES	8	Check each applic	able box belo	w. (See in	structions for	further detail.)		
 All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary. 									
2.	X		There are no accum (P.A. 275 of 1980)	nulated deficits or the local un	in one or it has not	more of this texceeded its	unit's unreserved fund budget for expenditur	i balances/unresi es.	tricted net assets
3.	X		The local unit is in c	ompliance wit	h the Unifo	orm Chart of A	Accounts issued by th	e Department of	Treasury.
4.	X		The local unit has a	dopted a budg	et for all n	equired funds			
5.	X		A public hearing on	the budget wa	as held in a	accordance w	ith State statute.		
6.	X			ot violated the	Municipal	Finance Act,	an order issued under	er the Emergency	y Municipal Loan Act, or
7.	X		The local unit has n	ot been deling	uent in dis	stributing tax r	evenues that were co	ollected for anoth-	er taxing unit.
8.	X		The local unit only h	nolds deposits/	/investmer	its that compl	y with statutory requir	rements.	
9.	are an analysis of the standard and the standard and the standard and the Pullatin for						in the Bulletin for		
10. IX There are no indications of defaication, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that is not been communicated, please submit a separate report under separate cover.						ring the course of our audit f there is such activity that ha			
11.	X		The local unit is free	e of repeated of	comments	from previous	s years.		
12.	X		The audit opinion is	UNQUALIFIE	D.				
13.	X		The local unit has c accepted accounting			or GASB 34 a	s modified by MCGA/	A Statement #7 a	and other generally
14.	X		The board or counc	il approves all	invoices p	orior to payme	ent as required by cha	arter or statute.	
15.	X		To our knowledge,	bank reconcilia	ations that	were reviewe	ed were performed tin	nely.	
includes	uded cripti	in ton(s	of government (auth his or any other auc) of the authority and igned, certify that this	lit report, nor /or commissio	do they on.	obtain a stand	d-alone audit, please	boundaries of the enclose the na	ne audited entity and is not me(s), address(es), and a
We	hav	e en	closed the following	g:	Enclosed	Not Requir	ed (enter a brief justifica	tion)	
Fina	ancia	ıl Sta	itements		×				
The	elette	er of	Comments and Reco	ommendations	×	Internal C	control and Compliand	ce - Govn Auditin	g Standards
Oth	ier (D	escrit	(0)						
100000			Accountant (Firm Name) Paulsen, P.C.				Telephone Number 269-651-3228		
	et Ado		Janua Bood				City Sturgis	State MI	Zip 49091
		00.550	icago Road)		rinted Name		License Nu 110101	amber
1	1	/ 4	Lus K. W.			Michael R. V	VIISON CPA	11010	11370

FINANCIAL STATEMENTS
AND SUPPLEMENTAL INFORMATION

YEAR ENDED SEPTEMBER 30, 2007

CONTENTS

	<u>Page</u>
Independent Auditor's Report on Financial Statements	1-2
Management's Discussion and Analysis	3-7
BASIC FINANCIAL STATEMENTS	
Statement of Net Assets	8
Statement of Revenues, Expenses, and Changes in Net Assets	9
Statement of Cash Flows	10-11
Notes to Financial Statements	12-21
OTHER SUPPLEMENTAL INFORMATION	
Statement of Operating Revenues	22
Statement of Nonoperating Revenues	23
Statement of Operating Expenses	24
Statement of Operating Expenses by Category	25
Statement of Expenses by Contract and General Operations	26
Statement of Net Eligible Expenses	27
Statement of Mileage and Passenger Data (Unaudited)	28
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	29-30

Norman & Paulsen, P.C.

Certified Public Accountants

127 W. Chicago Road Sturgis, MI 49091 269.651.3228 Fax 269.651.5146 E-mail normanpaulsen@charter.net

Other Location: 123 N. Main Street Three Rivers, MI 49093 269.273.8641 Fax 269.278.8252 E-mail nptr@npaccounting.com

Donald L. Paulsen, CPA Patrick J. Monahan, CPA Bruce S. A. Gosling, CPA Michael R. Wilson, CPA Rick L. Strawser, CPA Jerrel T. Norman (1941-1982)

INDEPENDENT AUDITOR'S REPORT ON FINANCIAL STATEMENTS

To the Board of Directors Branch Area Transit Authority Branch County, Michigan

We have audited the accompanying basic financial statements of Branch Area Transit Authority (the Authority) as of and for the year ended September 30, 2007, as listed in the table of contents. These basic financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of Branch Area Transit Authority as of September 30, 2007, and the results of its operations and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis (identified in the table of contents) is not a required part of the basic financial statements but is supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

Board of Directors Branch Area Transit Authority

Our audit was made for the purpose of forming an opinion on the financial statements that collectively comprise the Branch Area Transit Authority basic financial statements. The accompanying other supplemental information, as identified in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the Branch Area Transit Authority. Such information, except for that portion marked "unaudited", on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements, taken as a whole.

In accordance with Government Auditing Standards, we have also issued our report dated November 12, 2007, on our consideration of Branch Area Transit Authority internal control over financial reporting and on our tests of it's compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in conjunction with this report in considering the results of our audit.

November 12, 2007

Norman in Paulson, P.C.



MANAGEMENT DISCUSSION AND ANALYSIS YEAR ENDED SEPTEMBER 30, 2007

This section of the Authority's Financial Report presents management's overview and analysis of the Authority's financial performance for the fiscal year ended September 30, 2007. This section should be read in conjunction with the financial statements which follow this section.

Financial Highlights

- * The assets of the Authority exceeded it's liabilities at September 30, 2007, by \$2,569,382. Of this amount, \$1,936,511 represents net assets which are not invested in capital assets.
- * The Authority's total net assets decreased by \$17,452.
- * The Authority remained free of long-term debt during the period.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Authority's basic financial statements. The notes to the financial statements also contain more detail on some of the information presented in the financial statements. The financial statements of the Authority report information about the Authority using accounting methods similar to those used by private sector companies. These statements offer short-term and long-term financial information about it's activities. The Statement of Net Assets presents information on all of the Authority's assets and liabilities, with the difference between the two reported as net assets. Over time, increases and decreases in net assets may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating. The Statement of Revenues, Expenses and Changes in Net Assets presents information showing how the Authority's net assets changed during the fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are recorded in this statement for some items that will only result in cash flows in future fiscal periods.

Financial Analysis

For the year ended September 30, 2007, assets exceeded liabilities by \$2,569,382. Transit is a capital-intensive enterprise, and approximately 25% of the net assets are invested in capital assets. The following is a summary of the Authority's net assets.

MANAGEMENT DISCUSSION AND ANALYSIS YEAR ENDED SEPTEMBER 30, 2007

Summary of Net Assets

	 2007	 2006
Assets: Current Assets Capital Assets (Net)	\$ 2,040,957 632,871	\$ 1,922,699 732,211
Total Assets	\$ 2,673,828	\$ 2,654,910
Liabilities: Current liabilities	\$ 104,446	\$ 68 , 076
Net Assets: Invested in Capital Assets Unrestricted	 632,871 1,936,511	 732,211 1,854,623
Total liabilities and Net Assets	\$ 2,673,828	\$ 2,654,910

The Authority's net assets decreased by \$17,452 in 2007. The following is a summary Statement of Revenues, Expenses, and Changes in Net Assets which show how the increase in net assets occurred. Also shown is the change for the year ended September 30, 2006.

Summary Statement of Revenues, Expenses, and Changes in Net Assets

		2007	2006
Operating Revenue	\$	191,188 \$	176,706
Operating Expenses	_	1,386,872	1,311,334
Operating Loss		(1,195,684)	(1,134,628)
Taxes Other Non-Operating Revenue		405,730 759,758	384,584 756,243
Total Non-Operating Revenue		1,165,488	1,140,827
Net Income (Loss)		(30,196)	6,199
Capital Grants	_	12,744	64,073
Change in Net Assets	\$	<u>(17,452</u>) <u>\$</u>	70,272

MANAGEMENT DISCUSSION AND ANALYSIS YEAR ENDED SEPTEMBER 30, 2007

The following table shows 2007 revenue compared to 2006:

	0000	0006		ease/
	 2007	 2006	<u>(Decr</u>	ease)
REVENUES				
Operating				
Special transit fares	\$ 124,256	\$ 113,671	\$	10,585
Demand-response (farebox)	44,304	39,218		5,086
Demand-response (tickets)	22,628	23,817		(1,189)
Non-Operating				
State Assistance	475,436	487 , 683	(12,247)
Federal Assistance	207 , 589	203,964		3 , 625
Property taxes	405,730	384 , 584		21,146
Interest income	72 , 220	59 , 526		12,694
Advertising	4,305	1,925		2,380
Other	208	3,145		(2,937)
CAPITAL CONTRIBUTIONS				
Federal	\$ 10,459	\$ 51,259	\$ (40,800)
State	2,285	12,814	(10,529)

The federal reimbursement rate remained at 17.00% in 2006 and in 2007 for eligible expenses. For federal reimbursement computation net eligible expenses increased by \$44,427. The State reimbursement rate decreased from 39.2545% to 38.6208%. For state reimbursement computation net eligible expenses increased by \$44,427.

The Authority's expenses may be reviewed in two formats:

<u>Operating Expense by Department</u> - The department describes the major function areas of the Authority and includes:

- Operations Responsible for all on-street services, including operators, dispatchers, and schedulers.
- Maintenance Responsible for providing vehicles (including fuel, parts, and cleaning) and facilities (upkeep, utilities, and rent).
- Administration All other functions including executive direction, planning, marketing, information systems, purchasing and finance.
- Depreciation Estimated pro-ration of the cost of capital assets over the useful life of the asset.

MANAGEMENT DISCUSSION AND ANALYSIS YEAR ENDED SEPTEMBER 30, 2007

The following table shows the expenses for 2007 compared to 2006 by department:

DEPARTMENT	 2007	 2006	Increase/ Decrease)
Operations Maintenance Administration Depreciation	\$ 914,681 145,695 205,154 121,342	\$ 842,738 118,938 204,099 145,559	\$ 71,943 26,757 1,055 (24,217)
Total expenses	\$ 1,386,872	\$ 1,311,334	\$ 75,538

Operations costs increased because wages were up by \$29,928; fuel costs were up by \$10,405, general insurance costs decreased by \$3,590 and fringe benefits were up by \$33,752.

Maintenance costs increased because wages increased by \$2,307 and fringe benefits increased by \$20,119.

Administration costs remained relatively constant.

Operating Expense by Object - The object is the classification of expenses by type of item. The following table shows expenses for 2007 compared to 2006 by object:

OBJECT_	 2007	 2006	Increase/ (Decrease)
Wages and benefits Services Supplies and materials Utilities Casualty and liability Miscellaneous Depreciation	\$ 1,030,629 27,901 145,132 24,546 28,462 8,860 121,342	\$ 942,882 24,353 133,514 25,306 32,722 6,998 145,559	\$ 87,747 3,548 11,618 (760) (4,260) 1,862 (24,217)
Total	\$ 1,386,872	\$ 1,311,334	\$ 75,538

Wages and benefits increased as a result of higher wage and benefit rates.

Supplies and materials increased as a result of higher fuel costs.

MANAGEMENT DISCUSSION AND ANALYSIS YEAR ENDED SEPTEMBER 30, 2007

Capital Assets

The Authority's investment in capital assets as of September 30, 2007, amounted to \$632,871 net of accumulated depreciation. Capital assets consist of land, buildings, buses, other vehicles, bus and garage equipment and office equipment. Major capital asset acquisitions during 2007 included the following:

Maintenance equipment - \$ 3,743

Revenue vehicle - \$ 8,571

Office equipment - \$ 9,689

The above capital asset acquisitions were funded by federal and state capital grants and local money.

Economic Factors and Future Outlook

At the time these financial statements were prepared and audited, the Authority was aware of the following items that could significantly affect it's financial health in the future:

With the current economic condition in the country, and especially in the State of Michigan, uncertainty surrounds the level at which federal and state operating assistance and capital grants will be funded.

Request for Information

This financial report is designed to provide a general overview of the Authority's finances for all those who have an interest in this agency's finances. Questions concerning any of the information presented in this report or requests for additional financial information should be addressed to the Branch Area Transit Authority, P.O. Box 979, 306 South Clay Street, Coldwater, MI 49036.



STATEMENT OF NET ASSETS SEPTEMBER 30, 2007

ASSETS

ASSETS	
Current Assets	
Cash and equivalents	\$ 1,896,628
Receivables:	
Accounts	10,369
Federal government	65 , 654
State government	16,896
Inventory	11,081
Prepaid expenses	40,329
Capital assets, net	<u>632,871</u>
Total assets	2,673,828
LIABILITIES, ALL CURRENT Accounts payable Accrued salaries and wages	13,287 29,416
Due to other governmental units	,
Federal government	1,839
State government	<u>59,904</u>
Total current liabilities	104,446
NET ASSETS	
Investment in capital assets,	
net of related debt	632,871
Unrestricted	1,936,511
Total net assets	<u>\$ 2,569,382</u>

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS YEAR ENDED SEPTEMBER 30, 2007

OPERATING REVENUES Special transit fares Demand-response (farebox) Demand-response (tickets) County Commission on Aging - contract fares ADAPT, Inc contract fares	\$ 12,765 44,304 22,628 18,000 93,491
Total operating revenue	191,188
OPERATING EXPENSES Operations Maintenance General administration	959,818 156,581 270,473
Total operating expenses	1,386,872
Operating loss	(1,195,684)
NON-OPERATING REVENUE State grants Federal grants Property taxes Interest income Advertising Donations	475,436 207,589 405,730 72,220 4,305 208
Total non-operating revenue	1,165,488
Net loss before contributions	(30,196)
CAPITAL CONTRIBUTIONS	12,744
Change in net assets (decrease)	(17,452)
TOTAL NET ASSETS - BEGINNING OF YEAR	<u>2,586,834</u>
TOTAL NET ASSETS - END OF YEAR	<u>\$ 2,569,382</u>

See accompanying notes to financial statements

STATEMENT OF CASH FLOWS YEAR ENDED SEPTEMBER 30, 2007

CASH FLOWS FROM OPERATING ACTIVITIES Receipts from customers and users Payments to suppliers Payments to employees	\$ 196,981 (236,437) (1,031,637)
Net cash used in operating activities	(1,071,093)
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES Federal and state grants Local funding	717,961 405,991
Net cash provided by non-capital financing activities	1,123,952
CASH FLOWS FROM INVESTING ACTIVITIES Interest received on investments	72,220
CASH FLOWS FROM CAPITAL ACTIVITIES Purchase of capital assets Receipts from capital grants Proceeds from the sale of capital assets	(22,003) 12,804
Net cash provided by capital activities	(9,199)
NET INCREASE IN CASH AND CASH EQUIVALENTS	115,880
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	1,780,748
CASH AND CASH EQUIVALENTS - END OF YEAR	<u>\$ 1,896,628</u>

See accompanying notes to financial statements

STATEMENT OF CASH FLOWS - Continued YEAR ENDED SEPTEMBER 30, 2007

Reconciliation of operating income (loss) to net cash provided by (used in) operating activities

Operating loss Adjustments to reconcile operating loss to	\$ (1,191,379)
net cash used in operating activities: Depreciation Changes in assets and liabilities	121,342
Accounts receivable Inventory Prepaid items Accounts payable Accrued payroll	322 306 (2,761) 2,085 (1,008)
Net cash used in operating activities	<u>\$ (1,071,093</u>)

NOTES TO FINANCIAL STATEMENTS YEAR ENDED SEPTEMBER 30, 2007

NOTE 1 - REPORTING ENTITY

Branch Area Transit Authority is a nonprofit corporation organized pursuant to the Public Transportation Authority Act 196 of the State of Michigan. Its member municipalities include the Cities of Coldwater and Bronson, the Villages of Quincy, Sherwood, and Union City, and the County of Branch.

NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Branch Area Transit Authority conform to generally accepted accounting principles as applicable to nonprofit entities. The following is a summary of the significant policies.

<u>Basis of Accounting</u> - The accrual basis of accounting is followed by the Branch Area Transit Authority. The accrual basis provides that revenues are recorded when earned and expenditures are recorded when the related liability is incurred.

Fixed Assets and Depreciation - Fixed assets are stated at cost or fair market value at date of gift. Costs relating to maintenance and repairs are charged to expense, whereas those for renewals and betterments, when significant in amount, are capitalized. Provisions for depreciation of fixed assets are computed on the straight line method. Depreciation rates are designed to amortize the cost of the assets over their estimated useful lives as defined in the R & E Manual and/or as approved by BPT.

The eligible depreciation of \$1,853 includes only the depreciation of assets purchased with local funds and where the useful life of the asset purchased has been approved by the BPT.

<u>Inventory</u> - Inventory consists of consumable materials and supplies and is valued at the lower of cost or market.

 $\underline{\text{Cash Equivalents}}$ - All highly liquid investments with a maturity of three months or less when purchased are considered to be cash equivalents.

<u>Operating Revenues</u> - Operating revenues consist of farebox collections as well as ticket sales. They also include contract revenue where the Authority has entered into a contract to be paid for services.

<u>Use of Estimates</u> - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS - Continued YEAR ENDED SEPTEMBER 30, 2007

NOTE 3 - CASH AND EQUIVALENTS

The Authority uses financial institutions for cash and deposit purposes, which is in accordance with statutory authority. The accounts maintained are checking, savings, and certificates of deposit. The carrying value is \$1,896,628 and the bank balance is \$1,922,895.

The risk exposure of the cash and equivalents may be summarized as follows:

Insured Uninsured	700,005 1,222,890
Total cash and equivalents	\$ 1,922,895

NOTE 4 - PROPERTY AND EQUIPMENT

Depreciation included in the determination of net earnings for the year ended September 30, 2007, amounted to \$121,342. As discussed in note 2, depreciation is computed by the straight line method. The principal categories of property and equipment may be summarized as follows:

	Purchased with Capital <u>Grants</u>	Purchased with Authority Funds	Total
Land Operating facility Vehicles Maintenance equipment Office equipment	\$ 35,000 1,063,928 667,837 54,687 77,911	\$ - 21,264 13,868 12,705 7,859	681,705
Total	1,899,363	55,696	1,955,059
Less: Accumulated depreciation	1,281,724	40,464	1,322,188
Undepreciated cost	\$ 617,639	<u>\$ 15,232</u>	<u>\$ 632,871</u>

When state funded assets are withdrawn from public transportation service, the disposition of the assets is to be determined by the Michigan Department of Transportation.

NOTES TO FINANCIAL STATEMENTS - Continued YEAR ENDED SEPTEMBER 30, 2007

NOTE 4 - PROPERTY AND EQUIPMENT - Continued

CHANGES IN CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2007 is as follows:

	Beginning Balance	-	Increases	Decreases	Ending Balance
Capital Assets Not Being Depreciated Land	\$ 35,00	00	\$ -	\$ -	\$ 35,000
Capital Assets Being Depreciated					
Operating facility	1,085,19	92	_	_	1,085,192
Vehicles	673 , 13		8 , 571	_	681 , 705
Maintenance equipment	63,64		3,743	_	67 , 392
Office equipment	76,08	<u>31</u>	9,689		<u>85,770</u>
Subtotal	1,898,05	56	22,003	_	1,920,059
Less Accumulated Depreciation for					
Operating facility	555 , 26	59	57 , 648	_	612 , 917
Vehicles	539 , 50)1	54,503	_	594 , 004
Maintenance equipment	49,50		3,782	_	53 , 288
Office equipment	56,57	<u>70</u>	5,409		61,979
Subtotal	1,200,84	<u>16</u>	121,342		1,322,188
Net Capital Assets Being Depreciated	697,21	<u>L O</u>			<u>597,871</u>
Total Capital Assets - Net of Depreciation	<u>\$ 732,21</u>	<u>L O</u>			<u>\$ 632,871</u>

NOTES TO FINANCIAL STATEMENTS - Continued YEAR ENDED SEPTEMBER 30, 2007

NOTE 5 - DUE FROM FEDERAL GOVERNMENT

Branch Area Transit Authority receives funding from the U.S. Department of Transportation under Section 5311 Operating Grants. The computation of the amount due from the federal government is as follows:

For the Year Ended September 30, 2007

Net eligible expenses	\$ 1,133,315
Funding rate	 17.00%
Section 5311 revenue	192,664
Funding received	137,050

Due from federal government

55,614

For the Year Ended September 30, 2004

Net eligible expenses	\$	950,133
Funding rate	<u></u>	10.95%
Section 5311 revenue		104,040
Funding received		103,181

Due from federal government

859

Branch Area Transit Authority receives funding from the U.S. Department of Transportation for the Job Access and Reverse Commute Program. For the year ended September 30, 2007, costs incurred compared to funding received is as follows:

Eligibl	e costs	\$ 24,759
	funding per contract received	 12,500 4,402

Due from federal government

8,098

Branch Area Transit Authority receives funding from the U.S. Department of Transportation under the Rural Transit Assistance Program (RTAP). For the year ended September 30, 2007, costs incurred compared to funding received is as follows:

Eligible costs Funding received	\$ 2,791 1,708	
Due from federal government		1,083
Total due from federal government		\$ 65,654

NOTES TO FINANCIAL STATEMENTS - Continued YEAR ENDED SEPTEMBER 30, 2007

NOTE 6 - DUE TO FEDERAL GOVERNMENT

Branch Area Transit Authority receives funding from the U.S. Department of Transportation under Section 5311 Operating Grants. The computation of the amount due to the federal government is as follows:

For the Year Ended September 30, 2006

Net eligible expenses Funding rate Section 5311 revenue Funding received	\$ 1,088,887	
Due to federal government		654
For the year ended September 30, 2005		
Net eligible expenses Funding rate Section 5311 revenue Funding received Funding adjustment	\$ 1,055,036	
Due to federal government		820
For the Year Ended September 30, 2002		
Net eligible expenses Funding rate Section 5311 revenue Funding received	\$ 757,340 10.95% 82,934 83,299	
Due to federal government		<u>365</u>
Total due to federal government		\$ 1,839

NOTE 7 - DUE FROM STATE GOVERNMENT

Branch Area Transit Authority receives funding from the State of Michigan for Specialized Services. The computation of the amount due from the State of Michigan under specialized services contract is as follows:

For the Year Ended September 30, 2007

Eligible costs	\$ 23,781
Funding received	18,392

Due from state government

5,389

NOTES TO FINANCIAL STATEMENTS - Continued YEAR ENDED SEPTEMBER 30, 2007

NOTE 7 - DUE FROM STATE GOVERNMENT - (Continued)

For the Year Ended September 30, 2005

Eligible costs	\$ 21,355
Funding received	 21,351

Due from state government

4

Branch Area Transit Authority receives funding from the State of Michigan for the Project Zero Program. The computation of the amount due from the State of Michigan under the Project Zero Agreement is as follows:

For the Year Ended September 30, 2005

Eligible costs	\$ 1,134,741
Funding rate	1.2201%
Add project zero overtime	13,845
Funding earned	14 , 548
State percent	75%
Funding earned	10,911
Funding received	13,254
Funding paid back	(2,929)

Due from state government

For the Year Ended September 30, 2004

586

33,528 1,785
35 , 313 75%
•

Funding ear	rned	26,485
Maximum :	funding per contract	26,349
Funding 1	received	25,645

Due from state government

704

NOTES TO FINANCIAL STATEMENTS - Continued YEAR ENDED SEPTEMBER 30, 2007

NOTE 7 - DUE FROM STATE GOVERNMENT - Continued

For the Year Ended September 30, 2003

Eligible costs Funding rate	\$ 979,172 5.7622%
runding race	 56,422
Add project zero overtime Funding earned	 2,462 58,884
State percent	75%
Funding earned	44,163
Funding received	 42,048

Due from state government

2,115

Branch Area Transit Authority recieves funding from the State of Michigan for the Job Access and Reverse Commute Program. For the year ended September 30, 2007, costs incurred compared to funding received is as follows:

Eligible costs	\$ 24,759	
Maximum funding per contract Funding received	 12,500 4,402	
Due from state government		8,098
Total due from state government	<u>\$</u>	16,896

NOTE 8 - DUE TO STATE GOVERNMENT

Branch Area Transit Authority receives funding from the State of Michigan for the State of Michigan Operating Assistance Program. The computation of the amount due to the State of Michigan under the Operating Assistance Agreement is as follows:

For the Year Ended September 30, 2007

Eligible costs	\$ 1,137,605
Funding rate	<u> 38.6208%</u>
Funding earned	439,352
Funding received	480.914
ranarng recerved	<u> </u>

Due to state government

41,562

NOTES TO FINANCIAL STATEMENTS - Continued YEAR ENDED SEPTEMBER 30, 2007

NOTE 8 - DUE TO STATE GOVERNMENT - Continued

For the Year Ended September 30, 2006

Eligible costs	\$ 1,093,177
Funding rate	 39.2545%
Funding earned	429,121
Funding received	443,135
Funding paid back	 (7 , 288)

Due to state government

6,726

Branch Area Transit Authority receives funding from the State of Michigan for Specialized Services. The computation of the amount due to the State of Michigan under the Specialized Services contract for the year ended September 30, 2002 is as follows:

Eligible costs	\$ 25 , 547
Funding received	 29,345

Due to state government

3,798

Branch Area Transit Authority receives funding from the State of Michigan for the Project Zero Program. The computation of the amount due to the State of Michigan under the Project Zero Agreement is as follows:

For the Year Ended September 30, 2002

Eligible costs	\$ 899,413
Funding rate	 8.2496%
	74 , 198
Add Project Zero overtime	 4,028
Funding earned	78,226
Funding received	 86,044

Due to state government 7,818

Total due to state government \$ 59,904

NOTES TO FINANCIAL STATEMENTS - Continued YEAR ENDED SEPTEMBER 30, 2007

NOTE 9 - PROPERTY TAX REVENUE

Property taxes are levied each December 1, by the governmental entities within Branch County. The governmental units bill and collect property taxes, then remit them to the Authority. Property tax revenues are recognized when levied to the extent they are deemed to be collectable. The governmental units collect taxes until March 1, at which time real property taxes are turned over to the county for reimbursement from their revolving tax fund. The governmental units continue to collect delinquent personal property taxes.

The taxable value of all real and personal property on which Authority tax levies were based for the year ended September 30, 2007, was \$1,176,543,411 and the millage rate was .3436 mills. Property tax revenue is recorded under local funding.

NOTE 10- CAPITAL CONTRIBUTIONS

The following represents the capital contributions earned by Branch Area Transit Authority under federal and state funding:

<u>Contract</u>	<u> Federal</u>	<u>State</u>	<u>Total</u>
02-0021/Z19 02-0021/Z10 02-0021/Z14	\$ 630 7,247 	\$ - 1,640 645	\$ 630 8,887 3,227
Total	<u>\$ 10,459</u>	\$ 2 , 285	<u>\$ 12,744</u>

NOTE 11- RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees' and natural disasters. The Authority carries commercial insurance to cover these risks. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Authority. Settled claims have not exceeded this coverage in any of the past fiscal years.

The Branch Area Transit Authority participates in a risk pool. The transit agency is responsible for the first \$25,000 per claim. This first comes out of the Authority's deposit with the risk pool. They will be billed for anything above the amount in the deposit to equal \$25,000 total. Any claims above \$25,000 goes into the risk shared pool and is shared by all members. The limits of coverage are \$2,000,000 by the Michigan Transit Pool. There is also reinsurance through Transit Re, Ltd. for \$3,000,000 which gives a total of \$5,000,000 per claim.

NOTES TO FINANCIAL STATEMENTS - Continued YEAR ENDED SEPTEMBER 30, 2007

NOTE 12- CONTINGENCIES

Amounts received or receivable under grant programs are subject to audit and adjustment by the grantor agencies, principally the federal and state governments. Any disallowed claims, including amounts already collected, may constitute a liability of the Authority. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Authority expects such amounts, if any, to be immaterial.

NOTE 13- COST ALLOCATION PLANS

Branch Area Transit Authority has six cost allocation plans where the methodology has been approved by the BPT. These cost allocation plans are for gasoline purchase, charter, specialized services, maintenance services, regional transportation cost allocation, and Project Zero cost allocation. Project Zero has been replaced by the Job Access and Reverse Commute Program. The allocation schedule has been submitted to BPT. JARC replaces Project Zero and the allocation plan is based upon vehicle hours as was Project Zero. BPT told the Authority what wording changes to make. The allocation plans were adhered to in the preparation of the Financial Statements.

NOTE 14- EXPLANATION OF INELIGIBLE EXPENSES PER THE BPT R&E MANUAL

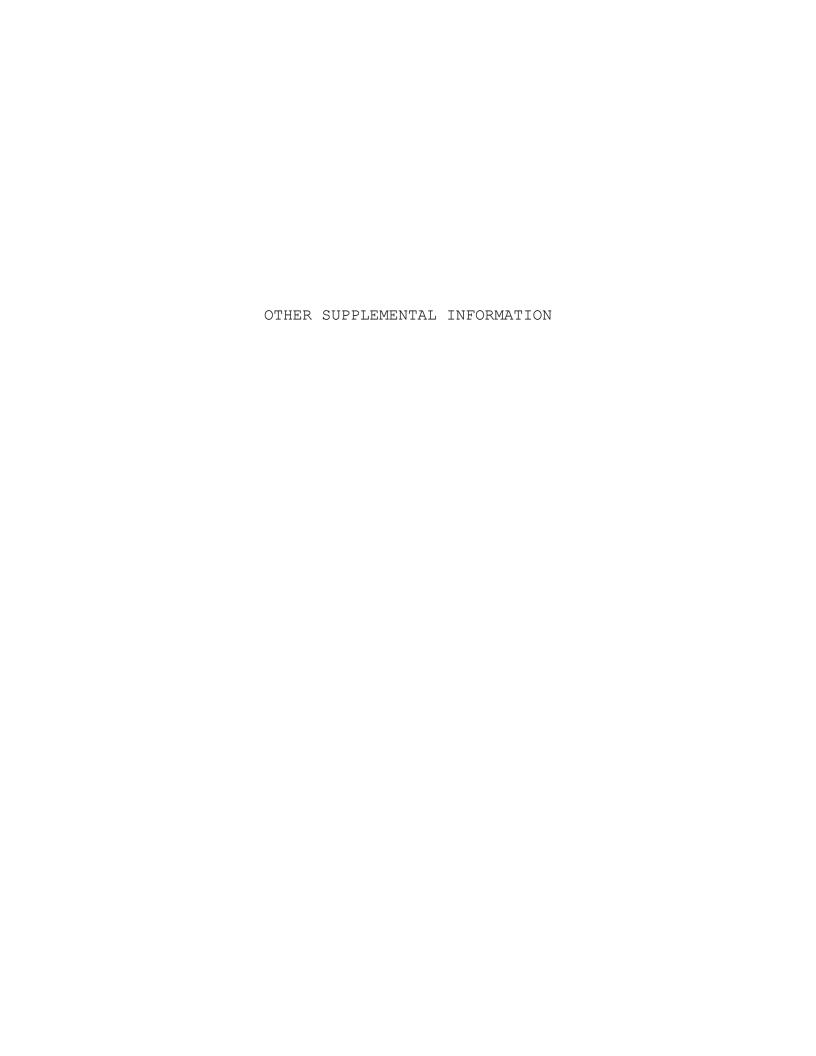
Ineligible expenses are classified appropriately according to the definition in the Local Public Transit Revenue and Expense Manual (R&E Manual). Audit costs are the only costs in which eligibility differs from the State R&E Manual and the Federal OMB Circular A-87. Branch Area Transit Authority did not incur expenses associated with advertising revenue and, therefore, no expenses are subtracted out as ineligible on the Statement of Net Eligible Expenses.

NOTE 15- RETIREMENT PLAN

Effective October 1, 1993, the Authority established an IRC Section 457 Deferred Compensation Plan. This plan was updated effective January 1, 2002. This is a defined contribution plan. All employees are eligible to participate. The Authority will match the employee contributions up to a maximum of \$1,500. For the period ended September 30, 2007, pension expense was \$21,589.

NOTE 16- EXPENSES PAID WITH CAPITAL GRANTS

For the year ended September 30, 2007, all capital grant money from the State and Federal government was spent on capital projects. None of the money was used for expenses.



STATEMENT OF OPERATING REVENUES YEAR ENDED SEPTEMBER 30, 2007

Job Access and Reverse Specialized Normal Commute Services Services Program Totals 12,765 44,304 10,359 Special transit fares \$ 2,406 \$ Demand - response (farebox) 40,371 3,933 Demand - response (tickets) 22,628 22,628 County Commission on Aging - contract fares 15,628 2,372 18,000 ADAPT, Inc. - contract fares 93,491 93,491 <u>\$ 182,477</u> <u>\$ 8,711 \$</u> <u>- \$ 191,188</u> Total operating revenues

STATEMENT OF NONOPERATING REVENUES YEAR ENDED SEPTEMBER 30, 2007

	Normal Services	Specialized		
State of Michigan Operating Grants Local bus operating assistance Local bus operating assistance-	\$ 439,352	\$ -	\$ -	\$ 439,352
previous years	(197)	_	_	(197)
Specialized services - operating assistance Job Access and Reverse	-	23,781	-	23,781
Commute Program			12,500	12,500
Total State of Michigan operating grants	439,155	23,781	12,500	475 , 436
Federal Operating Grants U.S. DOT operating grant - section 5311, RTAP U.S. DOT operating grant - section 5311, contract	2,791	-	-	2 , 791
2007-0179/Z3/R1	192,663	_	_	192,663
U.S. DOT operating grant -Section 5311 - prior yearsU.S. DOT Job Access and	(365)	-	-	(365)
Reverse Commute Program - Section 2007-0179/Z2			12,500	12,500
Total Federal operating grants	195,089	-	12,500	207,589
Property taxes	405,730	-	_	405,730
Interest income	72,220	_	_	72,220
Advertising	4,305	-	-	4,305
Donations	199	9		208
Total nonoperating revenues	\$1,116,698	<u>\$ 23,790</u>	<u>\$ 25,000</u>	\$1,165,488

STATEMENT OF OPERATING EXPENSES YEAR ENDED SEPTEMBER 30, 2007

Job Access and Reverse Specialized Commute Normal <u>Services Services Program</u> Total Labor Operator's salaries and wages \$ 305,863 \$ 21,375 \$ 13,664 \$ 340,902 Other salaries and wages 160,974 11,249 7,191 179,414 6,767 Dispatcher's salaries and wages 96,840 4,326 107,933 Fringe benefits Other fringe benefits 341,652 23,876 15,263 380,791 19,369 Pensions 866 1,354 21,589 Services Audit costs 4,290 4,290 737 Advertising/promotion media 11,979 471 13,187 Other services 9,470 582 372 10,424 Materials and supplies consumed Fuel and lubricants 101,312 6,230 3,982 111,524 2,532 2,787 155 100 Tires and tubes Other materials and supplies 27,999 1,722 30,821 1,100 Utilities 19,063 Other 1,172 749 20,984 3,236 Telephone 199 127 3,562 Casualty and liability costs Premiums for public liability and property damage insurance 20,718 22,806 1,274 814 Other insurance 5,138 316 202 5,656 Taxes Taxes/licenses 1.5 250 10 275 Miscellaneous expenses Travel, meetings, and training 2,503 2,503 56 Dues and subscriptions 906 35 997 Other miscellaneous expenses 1,483 92 58 1,633 Leases and rentals 3,136 193 123 3,452 104 66 121,342 Depreciation 121,172 \$1,259,885 \$ 77,468 \$ 49,519 \$1,386,872

Total operating expenses

STATEMENT OF OPERATING EXPENSES BY CATEGORY YEAR ENDED SEPTEMBER 30, 2007

	<u>Operations</u>	<u>Maintenance</u>	General Administration	Total
Labor Operator's salaries and wages Other salaries and wages Dispatcher's salaries and wages	\$ 340,902 - 107,933	\$ - 71,989	\$ - 107,425	\$ 340,902 179,414 107,933
Fringe benefits Other fringe benefits Pensions	262,664 16,219		64,611 1,975	380,791 21,589
Services Audit costs Advertising/promotion media Other services	- - 78	- - 8,831	4,290 13,187 1,515	4,290 13,187 10,424
Materials and supplies consumed Fuel and lubricants Tires and tubes Other materials and supplies	111,140 2,787 19,816	- - 6,801	384 - 4,204	111,524 2,787 30,821
Utilities Other Telephone	20,984 3,562	- -	- -	20,984 3,562
Casualty and liability costs Premiums for public liability and property damage insurance Other insurance	22 , 806 -	- -	- 5,656	22,806 5,656
Taxes Taxes/licenses	195	75	5	275
Miscellaneous expenses Travel, meetings and training Dues and subscriptions Other miscellaneous expenses	1,186 443 1,329	235 - 152	1,082 554 152	2,503 997 1,633
Leases and rentals	2,637	701	114	3,452
Depreciation	45,137	10,886	65,319	121,342
Total operating expenses	959,818	156,581	270,473	1,386,872
Ineligible Expenses: Ineligible RTAP Ineligible Depreciation	1,186 44,762		1,370 63,849	2,791 119,489
Total ineligible expenses	45,948	11,113	65,219	122,280
Total eligible expenses	<u>\$ 913,870</u>	<u>\$ 145,468</u>	<u>\$ 205,254</u>	\$1,264,592

STATEMENT OF EXPENSES BY CONTRACT AND GENERAL OPERATIONS YEAR ENDED SEPTEMBER 30, 2007

	 RTAP	ecialized ervices	- ć	Job Access and Reverse Commute Program	 Normal Services	_	Total
Labor	\$ -	\$ 39,391	\$	25,181	\$ 563 , 677	\$	628,249
Fringe benefits	_	25,230		16,129	361,021		402,380
Services	_	1,319		843	25 , 739		27 , 901
Materials and							
supplies	_	8,107		5,182	131,843		145,132
Utilities	_	1,371		876	22 , 299		24,546
Casualty and							
liability costs	_	1,590		1,016	25 , 856		28,462
Taxes	_	15		10	250		275
Miscellaneous	2,791	148		93	2,101		5 , 133
Leases and rentals	_	193		123	3,136		3,452
Depreciation	 	 104	_	66	 121,172		121,342
Total	2,791	77,468		49,519	1,257,094		1,386,872
Less: Ineligible expenses	 2,791	 	_		 119,489		122,280
Total eligible expenses	\$ 	\$ 77,468	\$	49,519	\$ 1,137,605	\$	1,264,592

STATEMENT OF NET ELIGIBLE EXPENSES YEAR ENDED SEPTEMBER 30, 2007

	Federal State Section 5311 Operating Revenue Assistance
OPERATING EXPENSES Labor Fringe benefits Services Materials and supplies Utilities Casualty and liability costs Taxes Miscellaneous Leases and rentals Depreciation	\$ 628,249 \$ 628,249 402,380 402,380 27,901 27,901 145,132 145,132 24,546 24,546 28,462 28,462 275 275 5,133 5,133 3,452 3,452 121,342 121,342
Total operating expenses LESS INELIGIBLE EXPENSES CPA audit RTAP grant Depreciation Specialized services Job Access and Reverse Commute Program	1,386,872 1,386,872 4,290 - 2,791 2,791 119,489 119,489 77,468 49,519 49,519
Total ineligible expenses	<u>253,557</u> <u>249,267</u>
Net eligible expenses	<u>\$ 1,133,315</u> <u>\$1,137,605</u>
Federal Section 5311 revenue (17.0%)	<u>\$ 192,664</u>
State Operating Assistance	
A. Reimbursement (38.6208% x \$1,137,605)	<u>\$ 439,352</u>
B. Statutory cap (60% x \$1,137,605)	<u>\$ 682,563</u>
C. Must receive as a minimum 1997 floor	<u>\$ 300,106</u>

STATEMENT OF MILEAGE AND PASSENGER DATA YEAR ENDED SEPTEMBER 30, 2007 (UNAUDITED)

	Public Transportation <u>Mileage</u>	Public Transportation <u>Passengers</u>	Public Transportation <u>Vehicle Hours</u>
NORMAL SERVICES			
<u>Demand-Response</u>			
First quarter	72,639	22,036	5,021
Second quarter	75 , 705	23,297	5,113
Third quarter	75,508	22,944	5 , 087
Fourth quarter	70 , 475	20,595	4,865
Total normal services	<u>294,327</u>	<u>88,872</u>	<u>20,086</u>
SPECIALIZED SERVICES			
<u>Demand-Response</u>			
First quarter	4,318	1,710	343
Second quarter	3,489	1,401	293
Third quarter	3,447	1,408	307
Fourth quarter	<u>3,597</u>	1,324	324
Total specialized services	14,851	5,843	1,267
JOB ACCESS AND REVERSE			
COMMUTE PROGRAM			
<u>Demand-Response</u>	0 641	1 0 0	0.5.5
First quarter	2,641	107	255
Second quarter	142 330	16 21	36 24
Third quarter Fourth quarter	5,505	393	526
rourth quarter	<u> </u>	393	326
Total job access and			
reverse commute program	<u>8,618</u>	<u>537</u>	<u>841</u>
TOTAL OPERATION			
<u>Demand-Response</u>			
First quarter	79 , 598	23,853	5,619
Second quarter	79,336	24,714	5,442
Third quarter	79 , 285	24,373	5,418
Fourth quarter	<u>79,577</u>	22,312	<u>5,715</u>
Total operation	317,796	95,252	22,194

NOTE - The methodology used for compiling mileage, passenger data and vehicle hours has been reviewed and found to be an adequate and reliable method for recording vehicle mileage, passenger data and vehicle hours.



Norman & Paulsen, P.C.

Certified Public Accountants

127 W. Chicago Road Sturgis, MI 49091 269.651.3228 Fax 269.651.5146 E-mail normanpaulsen@charter.net

Other Location: 123 N. Main Street Three Rivers, MI 49093 269.273.8641 Fax 269.278.8252 E-mail nptr@npaccounting.com REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Branch Area Transit Authority

We have audited the basic financial statements of Branch Area Transit Authority as of and for the year ended September 30, 2007, and have issued our report thereon dated November 12, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting - In planning and performing our audit, we considered the Authority's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or A significant detect misstatements on a timely basis. deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control over financial reporting. We consider the deficiencies described below to be significant deficiencies in internal control over financial reporting. deficiencies are referenced as 2007-1 and 2007-2.

Donald L. Paulsen, CPA
Patrick J. Monahan, CPA
Bruce S. A. Gosling, CPA
Michael R. Wilson, CPA
Rick L. Strawser, CPA
Jerrel T. Norman (1941-1982)

Finding 2007-1: Management is unable to produce financial statements in accordance with accounting principles generally accepted in the United States of America.

Response:

Due primarily to the related negative impact on cash funds available to the Authority, the hiring of accounting personnel capable of writing the Authority's financial statements and footnotes in accordance with accounting principles generally accepted in the United States of America is cost prohibitive.

The Authority's response to the findings identified in our audit is described above. We did not audit the Authority's response and, accordingly, we express no opinion on it.

Finding 2007-2:

Lack of segregation of duties exists in the accounting function due to the limited number of accounting personnel.

Response:

As noted above, due to decreased cash flows of the Authority, management is unable to employ the number of accounting personnel to attain an adequate separation of duties between management functions, accounting functions and custody of the Authority's assets. To the extent possible, duties are allocated between accounting personnel to mitigate risk of misappropriation of assets. In addition, the Board of Directors assumes a higher level of oversight responsibilities to mitigate risks related to this lack of segregation of duties.

The Authority's response to the findings identified in our audit is described above. We did not audit the Authority's response and, accordingly, we express no opinion on it.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Authority's internal control. Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we consider Finding 2007-1 and Finding 2007-2 to be a material weakness.

Compliance and Other Matters - As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the management, others within the organization, the Board of Directors and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

November 12, 2007

Norman i Laubon, P.C.